

**Shree Manibhai Virani and Smt. Navalben Virani Science College
(Autonomous), Rajkot**
Affiliated to Saurashtra University, Rajkot

IQAC – Minutes of the Meeting

Date : 08.01.2019

Time : 02:00 pm

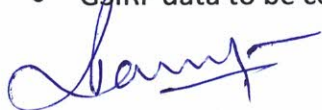
Venue: IQAC Room

Agenda:

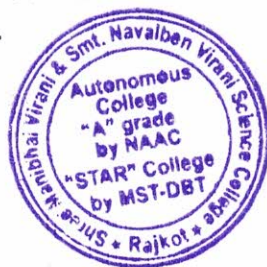
- Review of previous meeting.
- NAAC Cycle-3 assessment

Minutes:

- All the agendas of previous meeting dated 04.01.2019 have been found to be complied.
- Validity of NAAC Cycle-2 gets over by 20/02/2019.
- I/QA to be submitted before 20/02/2019.
- To prepare draft SSR & review it simultaneously, as only 30 days will be available to submit SSR once I/QA is accepted.
- Student's satisfaction survey to be kept ready.
- Requirement of Admin & Account Office related data to be submitted to Principal sir.
- Dr. Neepa Pandhi to submit the data of awards & recognition.
- All criterion in charge to to prepare atleast one key indicator of each criterion and submit it on next meeting 11/01/2019.
- Prepare & submit AQAR for the year 2018-19.
- Department of Biotechnology to prepare and circulate activity report of Tarang.
- GSIRF data to be collected.



**IQAC Co-ordinator,
Shri Manibhai Virani & Smt. Navalben
Virani Science College, Rajkot**



**Principal
Shri Manibhai Virani and
Smt. Navalben Virani Science College
(Autonomous) Rajkot.**