

**Shree Manibhai Virani & Smt. Navalben Virani Science College, Rajkot
(Autonomous)**

Affiliated to Saurashtra University, Rajkot

BOARD OF STUDIES – BIOCHEMISTRY

Minutes of Meeting

Date: 5.06.2019

Time: 11: 00 am

Venue: Biochemistry Research Laboratory

AGENDA

1. **Revision of Regulations** for B.Sc Biochemistry Program.
2. **Revision of Scheme of Instruction and Examinations** for all courses of B.Sc Biochemistry.
3. **Revision of Syllabi** of all courses of Semester I to VI B.Sc Biochemistry - Core, Discipline Specific Allied , Discipline specific elective courses .
4. **Revision of syllabi and Evaluation norms** Part III courses.
5. **Revision of syllabi, Question Paper Pattern and Evaluation norms** for Generic Elective courses.
6. **Revision of Evaluation norms** for unique courses offered by department.
7. **Updation of List of Examiners and Paper Setters** - Theory and Practical
8. Any other matter.

BoS Members:

| S.No. | Name | Membership | Present/Absent |
|--------------|-----------------------|---------------------------------|-----------------------|
| 1. | Dr. S. J. Shah | Head of Department, Chairperson | Present |
| 2. | Dr. Ramesh Kothari | Subject Expert, VC-Nominee | Present |
| 3. | Dr. G. Naresh Kumar | Subject Expert, AC Nominee | Present |
| 4. | Dr. Shalini Rajkumar | Subject Expert, AC Nominee | Leave of Absence |
| 5. | Mr. Arun Singh | Industry Representative | Present |
| 6. | Dr. P. G. Bhandari | Faculty member | Present |
| 7. | Dr. Dipak V. Parmar | Faculty member | Present |
| 8. | (Dr.) Mayur P. Parmar | Faculty member | Present |
| 9. | Ms. Heema Kotak | Faculty member | Present |
| 10. | Mrs Khushboo Mehta | Faculty member | Present |
| 11. | Ms Priyanka Dave | Faculty member | Present |
| 12. | Dr. Jay Badiyani | Alumni Representative | Leave of Absence |

Chairperson Dr. Sonal Shah welcomed all the members of the BoS. She informed all the members on successful completion of 1st Batch of B.Sc. Biochemistry under Autonomous status . Principal Dr K.D. Ladva briefed about the visit of UGC Expert Peer team visit for Extension of Autonomy on 2nd and 3rd May, 2019 .He also shared views of UGC on Learning Outcomes based Curriculum Framework (LOCF). He briefed members, that institute is waiting for guidelines from parent university regarding implementation of common internal assessment scheme for all educational institutes put forward by Government of Gujarat. He concluded with a note to revise syllabi and evaluation norms putting student in centre and design courses which enhances employability of stake holders.

All the members acknowledged the efforts taken by faculty members of institute regarding Part I, II and III courses. Members were contented with the drafts presented to them by the department with respect to the agenda. Sharing their expertise with proactive inputs, they deliberated on the agenda and unanimously resolved that revised Regulations, Scheme of Instructions and Examinations , revised syllabus of Part II and Part III courses, revised Question paper pattern as appended are to be recommended to Academic Council for approval for students admitted from **AY 2019-2020 & onwards or as specified :**

1. The **Revised Regulations** framed for B.Sc Biochemistry. **(Enclosure-I)**
2. The **Revised Scheme of Instruction and Examinations** for all courses of B.Sc Biochemistry offered by department for **Semesters I to VI.** **(Enclosure-II)**
3. The **Revised Syllabi** for all Core courses of **Semester I to IV** B.Sc Biochemistry program. **(Enclosure-III)**
4. **The Revised syllabi and Evaluation norms** under Part III Ability Enhancement Courses
 - 4.1 **The Revised syllabi and Evaluation norms** for Skill Enhancement Courses- II- (SEC-II) Co-curricular course- Medical Laboratory Techniques offered by department for students admitted from 2018-19 onwards. **(Enclosure-IV)**
 - 4.2 **The Revised syllabi and Evaluation norms** were for Skill Enhancement Courses- III- (SEC-III) Value Added Course- Food Adulteration offered by department. **(Enclosure-V)**
5. **The Revised syllabi, Question paper pattern and Evaluation norms** for Generic Elective courses offered by department for students admitted from 2017-18 onwards.
 - i) Life Style Disorders.
 - ii) Basics of Alternative Systems of Medicines. **(Enclosure-VI)**

6. **The Revised Evaluation norms** for unique course- Biochemistry Outreach Course offered by department. **(Enclosure-VII)**

7. The members unanimously resolved to authorize the Chairperson of the BoS to modify the list of paper setters and examiners for courses offered by department of Biochemistry. **(Enclosure-VIII)**

8. Any other matter.

Ms Heema Kotak shared her concerns regarding syllabi content of , **Genetic Engineering and Biotechnology** course offered in Semester V. Members discussed and revised syllabus was **framed** .It was resolved to offer the revised syllabus to semester V students from 2019 -20 onwards. **(Enclosure-IX)**

The meeting was adjourned with Vote of Thanks from Dr S. J. Shah.

| S.No. | Name | Membership | Signature with Date |
|-------|-----------------------|---------------------------------|---------------------|
| 1. | Dr. S. J. Shah | Head of Department, Chairperson | |
| 2. | Dr. Ramesh Kothari | Subject Expert, VC-Nominee | |
| 3. | Dr. G. Naresh Kumar | Subject Expert, AC Nominee | |
| 4. | Dr. Shalini Rajkumar | Subject Expert, AC Nominee | |
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