

Shree Manibhai Virani & Smt. Navalben Virani Science College, Rajkot
(Autonomous)
Affiliated to Saurashtra University, Rajkot

BOARD OF STUDIES –ENGLISH

Date: 05.05.2018

Time: 11.00 am

Venue: English Staff Room, 2nd Floor, VSC

MINUTES OF THE MEETING

AGENDA:

1. **Revision of Syllabi for Language courses Advanced English Language I & Advanced English Language II** offered by department during **Semesters III & IV** of B. Sc. All , B.C.A. , Integrated B.Sc. M.Sc., students, admitted from 2018-2019 and onwards
2. **Revision of Scheme of Instruction and Examinations** for Language courses **Advanced English Language I & Advanced English Language II** offered by department for **Semesters III & IV** of B. Sc. All , B.C.A. , Integrated B.Sc. M.Sc., students, admitted from 2018-2019 and onwards
3. **Evaluation norms** for courses offered by department to **Semesters I to IV** of B. Sc. All / B.C.A. / Int.B.Sc. M.Sc. students, admitted from 2018-19 and onwards
4. **Framing of Question Paper Pattern** for Semester End Examination (SEE)
5. **List of Examiners and Paper Setters** for Semester End Examination (SEE)
6. Any other matter with permission of Chair

The BoS in English met as indicated above, and discussed on the above Agenda.

BoS Members:

S.No.	Name	Designation	Present/Absent
1.	Ms. Shivangi Oza	Head of Department I/C Chairperson	Present
2.	Prof. J. K. Dodiya	Subject Expert, VC Nominee	Present
3.	Dr. Sunil R. Sagar	Subject Expert, AC Nominee	Absent
4.	Mr. Jay A. Ranpura	Subject Expert, AC Nominee	Present

5.	Dr. Alpesh B. Joshi	Faculty Member	Present
6.	Dr. Ashish Shukla	Faculty Member	Present
7.	Mr. Nishant Dave	Faculty Member	Present

All the members present in the meeting conveyed their deep condolences for the sad demise of the former chairman Mr. H. L. Pandya.

The members appreciated the efforts of the institution and the department concerned towards the rough drafting of the materials to be discussed in the BoS with respect to the agenda. Sharing their expertise with proactive inputs, they deliberated on the agenda and unanimously agreed for it to be recommended to Academic Council for approval for students admitted from **AY 2018-2019 & onwards:**

1. The scheme of Instruction & Examinations **framed** for **semester III & IV** of English.
(Enclosure –I)
2. **Syllabi** for courses offered by department during **Semester III & IV** of B. Sc. All , B.C.A. , Integrated B.Sc. M.Sc., students, admitted from 2018-2019 and onwards
(Enclosure - II)
3. **Evaluation norms** for courses offered by department to to **Semesters I to IV** of B.Sc. All , B.C.A. , Integrated B.Sc. M.Sc., students, admitted from 2018-2019 and onwards
(Enclosure - II)
4. **Framing of Question Paper Pattern** for Semester End Examination (SEE)
(Enclosure - IV)
5. **List of Examiners and Paper Setters** for Semester End Examination (SEE)
(Enclosure - V)

S.No.	Name	Designation	Signature
1.	Ms. Shivangi Oza	Head of Department I/C Chairperson	
2.	Prof. J. K. Dodiya	Subject Expert, VC Nominee	
3.	Dr. Sunil R. Sagar	Subject Expert, AC Nominee	
4.	Mr. Jay A. Ranpura	Subject Expert, AC Nominee	
5.	Dr. Alpesh B. Joshi	Faculty Member	
6.	Dr. Ashish Shukla	Faculty Member	
7.	Mr. Nishant Dave	Faculty Member	