



Shri Manibhai Virani and Smt. Navalben Virani Science College
An Autonomous college affiliated to Saurashtra University, Rajkot

NAAC – Cycle - 3

Criterion- IV

Metric - 4.4.2

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

Library: Institutional Repository Draft Policy

Our Institutional Repository, available at <https://ir.atmiyauni.ac.in/>, serves as a repository for Shri M & N Virani Science College Publications. Its primary objective is to establish and maintain an archive of the scholarly work produced by our institute. The repository encompasses a wide range of materials, including articles, full-text working papers, and book chapters authored by faculty members, PG dissertation and doctoral thesis of faculty / research scholars, PG students and project reports from UG students across various Shri M & N Virani Science College courses.


Vision

The Institutional Repository (IR) has been designed to gather, preserve, and facilitate broader access to the scholarly and creative contributions generated by the college community. Our overarching policy seeks to enhance the visibility, citation rates, usage, and impact of our research by making it readily accessible to users and researchers worldwide. This initiative aims to minimize the efforts required by each contributor to provide open online access to their research.

Submission Policy

1. Members of the Shri M & N Virani Science community are encouraged to submit their scholarly content and other publications to the IR.
2. Authors may submit their work, including collaborative efforts, for archival purposes.
3. All articles should be submitted immediately upon acceptance for publication.
4. Authors are responsible for the validity and authenticity of the content they submit for archiving. Any copyright violations are the sole responsibility of the author.
5. While members of the Shri M & N Virani Science College community can deposit their publications at any time, the visibility of specific works to the public will adhere to institutional policies.



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6. In the event of any copyright infringement associated with a piece of content, that item will be promptly removed from the repository.
7. The repository administrator will ensure that any acknowledgments required by publisher policies are added to the work.

Content Guidelines

The criteria for archiving materials in the digital repository include:

- The work must be original and created by an Shri M & N Virani Science College faculty member, research scholar, staff, student, department, center, cell or any entity
- Multiple digital formats are acceptable, such as text, images, videos, audio recordings, and data files. Examples of eligible content encompass faculty publications (including books, articles, book chapters, and preprints), unpublished faculty works, working papers, technical reports, conference/seminar papers, journals, datasets, image collections, audio and video collections, project reports, theses, and dissertations.

Restricted Contents

The following type of content is not suitable for archiving in the Digital Repository:

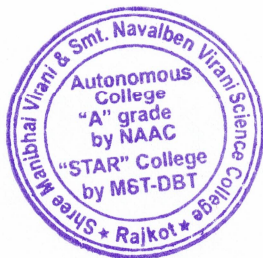
- Documents with intellectual property rights for which the submitter lacks permission to distribute.

Data Access Policy

Access to the IR is fully controlled. While working papers are available in full text, the complete text of annual reports, student project, dissertations, thesis etc., is restricted. Full access is granted to users upon acceptance of a copyright declaration – “The content is intended for personal study and research purposes, not for commercial use. Items must not be reproduced or distributed without formal permission from the institution or copyright holders.” Electronic copies of dissertations/ project reports are accessible upon submission of the copyright undertaking.



Librarian,
Shree M. & N. Virani Science College
(Autonomous), Rajkot




Principal
Shri Manibhai Virani and
Smt. Navalben Virani Science College
(Autonomous) Rajkot