

Shree Manibhai Virani & Smt. Navalben Virani Science College (Autonomous), Rajkot
Affiliated to Saurashtra University

ORIENTATION SESSION for GSBTM Crash Workshop
YEAR : 2019-2020

Utilization Certificate

It is certified that the Gujarat State Biotechnology Mission (GSBTM), Gandhinagar sanctioned a Crash Workshop to Shree Manibhai Virani & Smt. Navalben Virani Science (Autonomous) College, Rajkot with a financial assistance. The College has utilized a sum of Rs. 22,490 /- (Rupees Twenty two Thousand Four Hundred Ninty Only) as per enclosed statement of Income & Expenditure [Annexure I].

It is also certified that the Grant received has, fully, been utilized for the purpose for which it has been sanctioned and in accordance with the terms and conditions laid down by the GSBTM, Gandhinagar.

Annexure I

Sr. No.	BUDGET HEAD	Current Guidelines	Approved Budget
1	Pre- event Print material/Handout/Kit	@Rs. 2000 per BT-CBC Per Academic Year	2010
2	Stationary/Xerox for Screening Test and Registration	@Rs. 1500 per BT-CBC Per Academic Year	1590
3	Paper Drafting for Screening Test	@Rs. 300 per Question paper	300
4	Paper Assessment/ Evaluation	@Rs. 3/Answer Sheet	3870
5	Man-Hour based remuneration for non-teaching activities	Rs. 100/- per hour for Invigilation / Supervision / Coordination etc.	1800
6	Travel Assistance to BT-CBC Resource Person	@ 8/Km for each college of each BT- CBC	5400
7	Honorarium to Coordinator & Deputy Coordinator	@Rs. 250/- to each Coordinator/Deputy Coordinator per college where Orientation Session is conducted per AY	5000
8	Honorarium to Office Assist.	@Rs. 450 Per AY	450
9	Contingency	not exceeding Rs. 1,000 per AY's Orientation Programme per BT- CBC	1020
10	Contingency	not exceeding Rs. 1,000/- per AY's Orientation Programme per BT- CBC	1050
Total			22,490

Dr. Divyani Patel
Coordinator

Dr. K.D. Ladva
Principal

FOR, H.M.VAKHARIYA & ASSOCIATES,
CHARTERED ACCOUNTANTS

Rajkot
Date: 21/10/2019

(Hemant M. Vakhariya)
Proprietor
Membership No. 112212
F.R.N.: 122762W



UDIN, 19112212AAAIE6283

No: GSBTM/SS/NBTCBC/FA/2016 17/476
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 13/04/2017

Ref.:

1. Financial Proposals from Shree M. & N. Virani Science College, Rajkot for SY CBC and TY CBC Workshops dtd. 22.03.17
2. Utilization Certificate from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd. 27.03.17

Office Order

- A. For the Academic Year 2016-17, Shree M. & N. Virani Science College, Rajkot has conducted Crash Workshop for Third Year Students under N-BT-CBC from 26th Jan., 2017 to 29th Jan., 2017. The College has utilized Rs. 2,38,931/- [Rupees Two Lacs Thirty Eight Thousand Nine Hundred Thirty One Only] as per the Guidelines for TY CBC for 4 full days' Workshop for 112 Students:

Third Year BT-CBC | Rajkot | 112 Students | Financials for 4 Full Days' Workshop

HEAD	GUIDELINES	APPROVED FINANCIALS (Rs.)
Resource Material/ Library	@ Rs. 10000 per BT-CBC per cell	9,988
Stationary	Study Material (@400) + Kit (@150) * 112 students + 10 spare kits per centre for all workshops through-out this AY	67,100
Honorarium	@Rs. 800/ per Hr. * 11 Hrs /day * 12 days/for this AY for each cell	34,400
Travel Assistance	Rs. 300 (<=0 Kms. Radius<20) + @ Rs. 750 (<125 Kms. Radius<16) Rs. 1500 (> 125 Kms. Radius<8) /per centre this AY	10,200
Refreshments for Student & Staff	Breakfast (@ Rs. 90) + Snacks (@ Rs. 75) * 112 Students + Resource Persons < 10 per Whole day in a Workshop	80,850
Accommodation	Dormitory Type Acco (@ Rs. 80/stud./day) * n/2 Students * (K+2) days + Rector/Warden Charges (@Rs. 100/night/1 for 35	24,600
Honorarium to Coordinator & Deputy Coordinator	Rs. 4000 for entire academic year - may be disbursed pro rata	1,333
Honorarium to Office Assist	Rs. 1800 for entire academic year - may be disbursed pro rata	600
Man-hours based remuneration for non-teaching activities	@Rs. 100/- per day per peon & Rs. 100/- per hour for drafting of Question Papers/Invigilation/Supervision/Coordination etc (Peons per day - 1 Peon for 45 students, 2 for >45)	1,600
Contingency	not exceeding Rs. 12,000/- for the entire academic year	4,070
Miscellaneous	not exceeding Rs. 12,000/- for the entire academic year	4,160
<i>after deducting the amount</i> Total		2,38,931
Pending amount released as per UTC (for 112 Students)		Rs. 1,26,812/-

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
Block-11, 9th Floor, Udyog Bhavan, Gandhinagar-382017
Phone : 91-79-232 52197 Fax : 91-79-232-52195
E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

No: GSBTM/ID-HRD/CDC/10/2018-19/ 462
Gujarat State Biotechnology Mission (GSBTM)
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 18/04/2019

Ref.: 1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for UG-BT-CBC Workshop dtd.: 10/04/2019

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for SY candidates (for 4 Full days) from 27th to 30th April, 2019. Simultaneously with TY candidates (for 6 Full days) 24th to 30th April, 2019. This office gives approval for the Release of advance funds for conducting the crash workshop for both SY (4 days) and TY (6 Days) at your campus. The breakup of grant would be as under:

Second Year BT-CBC | Rajkot | 80 Students | 27th to 30th April, 2019 | 4 Full Day

HEAD	Guidelines	Proposed Expenditure by BT-CBC Rajkot	Amount Admissible
Resource Materials	@ Rs. 2500/- per BT-CBC Centre for entire AY	2,500	2,500
Study Material	@ Rs. 350/- per students and 10 spare Study material per centre per AY	38,500	31,500
Kit	@ Rs. 50/- per student and 10 spare kits per centre per AY	4,500	4,500
Honorarium for Resource Persons	@ Rs. 800/- per Hour (* 5 Hrs./day * n out of 6 days/for this AY for each cell - i.e. Max. Rs. 24,000)	24,000	24,000 [For total 36hrs]
Travel Assistance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre For the purpose of proposal. @ Rs. 2000/half day may be sought)	8,000	8,000

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
Block-11, 9th Floor, Udyog Bhavan, Gandhinagar-382017
Phone: 91-79-232 52197 Fax : 91-79-232-52195
E-mail : info-btm@gujarat.gov.in, Web Site: <http://btm.gujarat.gov.in>



**GSBTM CRASH WORKSHOP
FINANCIAL PROPOSAL [ORIENTATION SESSION& SCREENING TEST]- 2017-18**

To,
The Mission Director,
GSBTM
Gandhi nagar

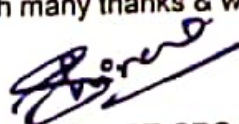
Subject: Request for Financial Assistance for the Orientation and Screening test under the aegis of BT-CBC Rajkot


Dear Sir,
With reference to above & on the subject captioned, it is to submit that, we - at BT-CBC -Rajkot aim at conducting a Crash Workshop for students of SY & TY, along the guidelines laid for us by GSBTM.

The Budget Details are as follows:

Sr. No.	BUDGET HEAD	Current Guidelines	Expenses Done For Orientation Workshop
1	Pre- event Print material/Handsout/Kit	@Rs. 2000 per BT-CBC Per Academic Year	2000 -
2	Stationary/Xerox for Screening Test and Registration	@Rs. 1500 per BT-CBC Per Academic Year	1500
3	Paper Drafting for Screening Test	@ Rs. 300 Per Question Paper	300
4	Paper Assessment/ Evaluation	@Rs. 3/Question Paper	4000
5	Man-Hour based remuneration for non-teaching activities	Rs. 100/- per hour for Invigilation / Supervision / Coordination etc.	3000
6	Travel Assistance to BT-CBC Resource Person	@ 8/Km for each college of each BT-CBC	7500
7	Honorarium for Coordinator & Deputy Coordinator	@Rs. 1000 Per AY	1000 ✓
8	Honorarium to Office Assist.	@Rs. 450 Per AY	450
9	Contingency	not exceeding Rs. 1,000 per AY's Orientation Programme per BT- CBC	1000 -
10	Miscellaneous	not exceeding Rs. 1,000/- per AY's Orientation Programme per BT- CBC	1000
Total			21750

Request you to release the advance at the earliest.
With many thanks & warm regards,


Coordinator, BT-CBC -Rajkot
Dr. Shivani Patel


Principal of the College
Dr. K. D. Patil
Shree Marikhal Virani and
Smt. Navabben Virani Science College
(Autonomous) Rajkot

GSBTM/ID-HRD/UG/CBC/ 2019-20 / 26%
Date: 17/02/2020

To,
Shivani Patel, Co-coordinator, BT-CBC,
Shree M. & N. Virani Science College, Rajkot

Sub: Release of amount to UG-BT-CBC Rajkot for conduction of Crash Workshop for TY U.G. candidates

Ref: Request letter for release of financial assistance for Crash Workshop under the aegis of (BT-CBC-Rajkot) dated 12/11/19 at CS-405.

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for T.Y.B. Sc. Students under UG-N-BT-CBC from 28th Nov to 1st Dec 2019 vide Ref. This office gives approval for the release of funds for conducting the crash workshop for 4 (four) days at your campus, for 100 students.

The breakup of grant would be as under:

100 students/ 28th Nov to 1st Dec 2019/ 4 full days' Crash workshop/ T.Y.B. Sc.

Budget Head	Guidelines	Proposed Expenditure	Amount Admissible as per approved system
Resource Materials	@ Rs. 10,000 per BT-CBC per AY	10,000	10,000
Study Material	@ Rs. 500 per student and 10 spare study materials per centre per AY	55,000	55,000
Kit	@ Rs. 200 per student and 10 spare study materials per centre per AY	22,000	22,000
Honorarium for Resource Persons	Rs. 1,000/ per hour	40,000	40,000
Travel Assistance to BT-CBC (For State Resource Persons)	@ Rs.8/- per Km from place of work to BT-CBC centre For the purpose of proposal @Rs. 2000/full day may be sought	8,000	8,000
Refreshments for Students & Staff	@ Rs.200/- per student and 10 per staff/resource persons per day	88,000	88,000

GUJARAT STATE BIOTECHNOLOGY MISSION
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E-mail : info-btm@gujarat.gov.in, Web Site: <http://btm.gujarat.gov.in>

No: GSBTM/JD-HRD/CBC/02/2019-20/ 755
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 7/06/2019

Ref.: 1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for
PG-BT-CBC Workshop dtd.: 06/06/19

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for Post Graduate Students under PG-N-BT-CBC from 8th to 13th June 2019, vide Ref. This office gives approval for the Release of advance funds for conducting the crash workshop for 6 (six) days at your campus, for 50 students. The breakup of grant would be as under:

50 Students | 8th to 13th June 2019 | 6 Full Days' Workshop

HEAD	Guidelines	Proposed Expenditure (For 50 Students)	Amount Admissible as per approved system (For 50 Students)
Resource Materials	@ Rs. 10000 per BT-CBC Centre per Workshop	10,000	10,000
Study Material	@ Rs. 600/- per student and 10 spare Study Material per Centre per AY	36,000	36,000
Kit	@ Rs. 150/- per student and 10 spare kits per center per AY	9,000	9,000
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	66,000	66,000
Travel Assistance for State Resource Persons	@ Rs. 8/- per Km from place of work to BT-CBC Centre per Workshop (For the purpose of proposal, @ Rs. 2000/full day may be sought)	12,000	12,000
Refreshments for Students & Staff	@ Rs. 165/- per Student and 10 Staff/Resource Persons per day	59,400	59,400

GUJARAT STATE BIOTECHNOLOGY MISSION

Department of Science & Technology, Government of Gujarat

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S. N. TYAGI, IFS
Mission Director

॥ श्री गणेशाय नमः ॥



No: GSBTM/MD/NBTCBC/FA/2016-17/ 5772-8
Gujarat State Biotechnology Mission
[GSBTM] 5774
Block # 11, 9th Floor, Udyog Bhavan,
Gandhinagar
Date: 22/12/2016

Read:

1. Financial Proposal submitted from Shree M. & N. Virani Science College, Rajkot for SY and TY Orientation Sessions and Screening Test vide letter dtd.: 17th Dec., 2016
2. Approval vide office note: ION/CBC/16-17/RjktOrientnbg, dtd.: 22nd Dec., 2016

Office Order

For the Current Academic Year (2016-17), Shree M. & N. Virani Science College, Rajkot is conducting Orientation Sessions followed by Screening Test for Second and Third Year Students in Dec-2016 for the selection of students for the Crash Workshops for AY-2016-17. The College has proposed Rs. 19,950/- [Rupees Nineteen Thousand Nine Hundred Fifty Only] as per the approved Financial Budgetary Guidelines. Vide Office note dtd.: 22nd Dec., 2016, the total amount approved for BT-CBC-Rajkot is as per the following table:

Budget Head	Current Guidelines	Approved Budget
Pre-event print material/Handouts/Kit	@ Rs. 2000 per BT-CBC per AY	2,000
Stationary/Xerox for Screening Test and Registration	@ Rs. 1500 per BT-CBC per AY	1,500
Paper Assessment /Evaluation	@ Rs. 3/Question Paper	4,000
Man-hours based remuneration for non-teaching activities	Rs. 100/- per hour for Invigilation / Supervision / Coordination etc.	3,000
Travel Assistance to BT-CBC Resource Persons	@ B/Km for each college of each BT-CBC	6,000
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 1000 per AY	1,000
Honorarium to Office Assist.	@ Rs. 450 per AY	450
Contingency	not exceeding Rs. 1,000/- per AY's Orientation Programme per BT-CBC	1,000
Miscellaneous	not exceeding Rs. 1,000/- per AY's Orientation Programme per BT-CBC	1,000
Total		19,950

Rules & Regulations:

- 1) The Centre has to send the proposal for Financial Support for Orientation Session and also the tentative schedule of the sessions in advance.



GSBTM/Account/15-16/3079
Date: 31-05-2016

To,
Ms. Shivani Patel
Coordinator, BT-CBC Rajkot
Shree M. & N. Virani Science College,
Saurashtra University
"Yogidham Gurukul",
Kalawad Road,
Rajkot - 360005

Sub: - CBC Pending Payment for TY Crash Workshop conducted by BT-
CBC Rajkot from 29th Feb., 2016 to 3rd March, 2016

Dear Madam,

With reference to above referred subject, a Cheque of Rs. 73,526/- (Rupees Seventy Three Thousand Five Hundred Twenty Six Only) vide Cheque # 516576, dated: 31/05/2016 drawn against State Bank of India, Gandhinagar is enclosed herewith.

Please acknowledge the receipt of the payment.


Accountant Cum Adm. Officer
G.S.B.T.M.

Encl.: (1) Ch. No: "516576" dated: 31/05/2016 of an amount Rs. 73,526/-

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
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H.M.VAKHARIYA & ASSOCIATES
CHARTERED ACCOUNTANTS
"RATNASAGAR",
MUNICIPAL CHOWK, DHEBAR ROAD,
RAJKOT-360 001.

Shree Manibhal Virani & Smt. Navalben Virani Science College (Autonomous), Rajkot
Affiliated to Saurashtra University

ORIENTATION SESSION for GSBTM Crash Workshop
YEAR : 2018-19

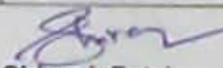
Utilization Certificate

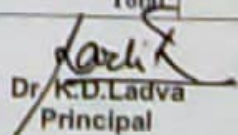
It is certified that the Gujarat State Biotechnology Mission (GSBTM), Gandhinagar sanctioned a Crash Workshop to Shree Manibhal Virani & Smt. Navalben Virani Science (Autonomous) College, Rajkot with a financial assistance. The College has utilized a sum of Rs. 26,405/- (Rupees Twenty Six Thousand Four Hundred Five Only) as per enclosed statement of Income & Expenditure [Annexure I].-

It is also certified that the Grant received has, fully, been utilized for the purpose for which it has been sanctioned and in accordance with the terms and conditions laid down by the GSBTM, Gandhinagar.

Annexure I

Sr. No.	BUDGET HEAD	Current Guidelines	Approved Budget
1	Pre- event Print material/Hadsout/Kit	@Rs. 2000 per BT-CBC Per Academic Year	2080
2	Stationary/Xerox for Screening Test and Registration	@Rs. 1500 per BT-CBC Per Academic Year	1495
3	Paper Drafting for Screening Test	@Rs. 300 per Answer Sheet	300
4	Paper Assessment/ Evaluation	@Rs. 3/Question Paper	5685
5	Man-Hour based remuneration for non-teaching activities	Rs. 100/- per hour for Invigilation / Supervision / Coordination etc.	1900
6	Travel Assistance to BT-CBC Resource Person	@ 8/Km for each college of each BT- CBC	6800
7	Honorarium to Coordinator & Deputy Coordinator	@Rs. 250/- to each Coordinator/Deputy Coordinator per collge where Orientation Session is conducted per AY	5500
8	Honorarium to Office Assist.	@Rs. 450 Per AY	450
9	Contingency	not exceeding Rs. 1,000 per AY's Orientation Programme per BT- CBC	1140
10	Miscellaneous	not exceeding Rs. 1,000/- per AY's Orientation Programme per BT- CBC	1055
		Total	26,405

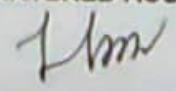

Dr. Shivani Patel
Coordinator


Dr. K.D. Ladva
Principal

Rajkot
Date: 28/9/2018



FOR, H.M.VAKHARIYA & ASSOCIATES,
CHARTERED ACCOUNTANTS


(Hemant M. Vakhariya)
Proprietor
Membership No.112212
F.R.N.: 122762W

No: GSBTM/JD-HRD/NBTCBC/FA/2018-19/ 682
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 28/05/2018

Ref.:

1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for PG-BT-CBC Workshop dtd.: 9th May, 2018

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for Post Graduate Students under PG-N-BT-CBC from 2nd June, 2018 to 7th June, 2018, vide Ref. This office gives approval for the Release of advance funds for conducting the crash workshop for 6 (six) days at your campus, for 50 students. The breakup of grant would be as under:

PG-BT-CBC | Rajkot | 50 Students | Financials for 6 Full Days' Workshop

HEAD	Guidelines	Approved Expenditure
Resource Materials	@ Rs. 10000 per BT-CBC Centre per Workshop	10,000
Study Material	@ Rs. 600/- per student and 10 spare Study Material per Centre per AY	36,000
Kit	@ Rs. 150/- per student and 10 spare kits per center per AY	9,000
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	66,000
Travel Assistance for State Resource Persons	@ Rs. 8/- per Km from place of work to BT-CBC Centre per Workshop (For the purpose of proposal, @ Rs. 2000/full day may be sought)	12,000
Refreshments for Students & Staff	@ Rs. 165/- per Student and 10 Staff/Resource Persons per day	59,400
Accommodation for Students (Dormitory Type)	@ Rs. 80/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day*n/2 students*(X+2) days may be considered)	16,000
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	1,200
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 1500/- to each per Workshop	3,000
Honorarium to Office Asst.	@ Rs. 1000/- per Workshop	1,000
Man-hours based remuneration for non-teaching activities (For Peons)	@ Rs. 3000/- for 2 Peons for entire AY (@ Rs. 250/- per day for 2 peons, i.e. @ Rs. 125/- per day per Peon)	1,500

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
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E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

P.T.O.

No: GSBTM/ID-HRD/CBC/02/2019-20/2384-2390
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 21/11/2019

Ref.: 1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for
PG-BT-CBC Workshop dtd.: 16/11/2019

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for Post Graduate Students under PG-N-BT-CBC from 27th November to 4th December, 2019, vide Ref. This office gives approval for the Release of advance funds for conducting the crash workshop for 8 (eight) days at your campus, for 64 students. The breakup of grant would be as under:

64 Students | 27th November to 4th December 2019 | 8 Full Days' Workshop

HEAD	Guidelines	Proposed Expenditure (For 64 Students)	Amount Admissible as per approved system (For 64 Students)
Resource Materials	@ Rs. 10000 per BT-CBC Centre per Workshop	-	-
Study Material	@ Rs. 700/- per student and 10 spare Study Material per Centre per AY	-	-
Kit	@ Rs. 200/- per student and 10 spare kits per center per AY	-	-
Honorarium for Resource	@ Rs. 1200/- per Hour	1,05,600	1,05,600
Travel Allowance for State Resource Persons	@ Rs. 8/- per Km from place of work to BT-CBC Centre per Workshop (For the purpose of proposal, @ Rs. 2000/full day may be sought)	16,000	16,000
Refreshment for Students & Staff	@ Rs. 200/- per Student and 10 Staff/Resource Persons per day	1,18,400	1,18,400 (73,600)
Accommodation for Students (Dormitory Type)	@ Rs. 100/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day*64 students*(X+2) days may be considered)	32,000	32,000
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	1,600	1,600
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 2000/- to each per Workshop	5,333.33	4,000

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
Block-11, 9th Floor, Udyog Bhavan, Gandhinagar-382017
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E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

No: GSBTM/JD-HRD/NBTCBC/FA/2017-18/ 726
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 28/03/2018

Ref.:

1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for SY CBC Workshop dtd.: 21st March, 2018

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for Second Year Students for the Academic Year 2017-18, under N-BT-CBC from 30th March, 2018 to 2nd April, 2018, vide Ref. This office gives approval for conducting the Crash Workshop for SY candidates for 4 (Four) Full days at your campus. The breakup of the total grant for the same would be as under:

Second Year-BT-CBC | Rajkot | 100 Students | Financials for 4 Full Days' Workshop

HEAD	Guidelines	Approved Expenditure
Resource Materials	@ Rs. 2500/- per BT-CBC Centre for entire AY	2,500
Study Material	@ Rs. 350/- per student and 10 spare Study Materials per centre per AY	38,500
Kit	@ Rs. 50/- per student and 10 spare kits per centre per AY	5,500
Honorarium for Resource Persons	@ Rs. 800/ per Hour	24,000
Travel Assistance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre (For the purpose of proposal, @Rs. 2000/day may be sought)	8,000
Refreshments for Students & Staff	@ Rs. 165/- per student and 10 staff/resource persons per day	72,600
Accommodation for Students (Dormitory Type)	@ Rs. 80/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day * n/2 Students * (X+2) days may be considered)	24,000
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	800
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 1000/- to each for entire academic year	2,000
Honorarium to Office Assist.	@ Rs. 450/- for entire academic year	450

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E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

GSBTM/Account/15-16/4072

Date: 04-08-2016

To,
Ms. Shivani Patel
Coordinator, BT-CBC Rajkot
Shree M. & N. Virani Science College,
Saurashtra University
"Yograham Gurukul",
Kalawad Road,
Rajkot - 360005

**Sub: - CBC Pending Payment for TY Crash Workshop conducted by BT-
CBC Rajkot from 23rd April, 2016 to 30th April, 2016**

Dear Madam,

With reference to above referred subject, a Cheque of Rs. 3,07,311/- (Rupees Three Lacs Seven Thousand Three Hundred Eleven Only) vide Cheque # 811478, dated: 04/08/2016 drawn against State Bank of India, Gandhinagar is enclosed herewith.

Please acknowledge the receipt of the payment


Accountant Cum Adm. Officer
G.S.B.T.M.

Encl.: (1) Ch. No: "811478" dated: 04/08/2016 of an amount Rs. 3,07,311/-

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
Block-11, 9th Floor, Udyog Bhavan, Gandhinagar-382017
Phone : 91-79-232 52197 Fax : 91-79-232-52195
E-mail : mdbtm@gujarat.gov.in , Web site : <http://btm.gujarat.gov.in>

No: GSBTM/JD-HRD/CBC/10/2018-19/462
Gujarat State Biotechnology Mission (GSBTM)
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 18/04/2019

Ref.: 1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for UG-BT-CBC Workshop dtd.: 10/04/2019

Office Order

This office is in receipt of your proposal for conducting a Crash Workshop for SY candidates (for 4 Full days) from 27th to 30th April, 2019. Simultaneously with TY candidates (for 6 Full days) 24th to 30th April, 2019. This office gives approval for the Release of advance funds for conducting the crash workshop for both SY (4 days) and TY (6 Days) at your campus. The breakup of grant would be as under:

Second Year BT-CBC | Rajkot | 80 Students | 27th to 30th April, 2019 | 4 Full Day

HEAD	Guidelines	Proposed Expenditure by BT-CBC Rajkot	Amount Admissible
Resource Materials	@ Rs. 2500/- per BT-CBC Centre for entire AY	2,500	2,500
Study Material	@Rs. 350/- per students and 10 spare Study material per centre per AY	38,500	31,500
Kit	@ Rs. 50/- per student and 10 spare kits per centre per AY	4,500	4,500
Honorarium for Resource Persons	@ Rs. 800/- per Hour (* 5 Hrs./day * n out of 6 days/for this AY for each cell - i.e. Max. Rs. 24,000)	24,000	24,000 [For total 36hrs]
Travel Allowance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre For the purpose of proposal, @ Rs. 2000/half day may be sought)	8,000	8,000

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To,
Ms. Shivani Patel
Head, Department of Biotechnology,
Shree M. & N. Virani College, Rajkot

Sub: Financial Assistance to UG-BT-CBC, Rajkot for conduction of Crash Workshop
Ref: Office Note dtd: 04/04/19

Shree M. & N. Virani Science College, Rajkot had conducted a Crash Workshop from 27th Aug. to 1st Sep., 2018 for TY Students. This office has been released total amount of Rs.3,03,380/- for this activity.

This office has approved the remaining excess amount for financial support of Rs 6,337/- under the said activity.

This order is issued in concurrence to the approvals accorded by the MD, GSBTM Vide his note dated 04/04/2019 on GSBTM file of even number.



Dr. Snehal Bagatharia
JD (R&D), GSBTM

GSBTM/JD-HRD/CBC/08/2018-19/438

Date: 10/04/2019


To,
Ms. Shivani Patel
Head, Department of Biotechnology,
Shree M. & N. Virani College, Rajkot

Sub: Financial Assistance to PG-BT-CBC, Rajkot for conduction of Crash Workshop
Ref: Office Note dtd: 04/04/19

Shree M. & N. Virani Science College, Rajkot had conducted a Crash Workshop from 1st to 6th Dec., 2018 for PG Students. This office has been released total amount of 1,48,058/- for this activity.

This office has approved the remaining excess amount for financial support of Rs 7,972/- under the said activity.

This order is issued in concurrence to the approvals accorded by the MD, GSBTM Vide his note dated 04/04/2019 on GSBTM file of even number.



Dr. Snehal Bagatharia
JD (R&D), GSBTM

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No: GSBTM/SS/NBTCBC/FA/2017-18/1349
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 06/10/2017

Ref.:

1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd.: 04.10.2017

Office Order

For the Academic Year 2017-18, Shree M. & N. Virani Science College, Rajkot is conducting a Crash Workshop for Third Year Students under N-BT-CBC from 9th Oct., 2017 to 12th Oct., 2017. The College has proposed Rs. 1,94,033/- [Rupees One Lac Ninety Four Thousand Thirty Three Only] as per the Guidelines for TY-CBC for 4 Full days' Workshop for 80 students:

Third Year-BT-CBC | Rajkot | 80 Students | Financials for 4 Full Days' Workshop

HEAD	Guidelines	Approved Expenditure
Resource Materials	@ Rs. 10000/- per BT-CBC Centre for entire AY	10,000
Study Material	@ Rs. 400/- per student and 10 spare Study Materials per Centre per AY	36,000
Kit	@ Rs. 150/- per student and 10 spare kits per centre per AY	13,500
Honorarium for Resource Persons	@ Rs. 800/ per Hour	35,200
Travel Assistance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre (For the purpose of proposal, @Rs. 2000/full day may be sought)	8,000
Refreshments for Students & Staff	@ Rs. 165/- per student and 10 Staff/Resource Persons per day	59,400
Accommodation for Students (Dormitory Type)	@ Rs. 80/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day * n/2 Students * (X+2) days may be considered)	18,200
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	800
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 2000/- to each for entire academic year	1,333
Honorarium to Office Assist.	@ Rs. 150/- per day (Rs. 1800 for entire academic year - may be disbursed pro rata)	600
Man-hours based remuneration for non-teaching activities (For Peons)	@ Rs. 200/- per day for 2 Peons (@Rs. 100/- per day per peon)	800

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No: GSBTM/ID-HRD/NBTCBC/FA/2017-18/1665
 Gujarat State Biotechnology Mission (GSBTM)
 Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
 Date: 15/12/2017

Ref.:

1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd.: 13th November, 2017

Office Order

This office has received your proposal for conducting a Crash Workshop for Third Year Students under N-BT-CBC from 27th November, 2017 to 4th December, 2017, vide Ref. The breakup of grant for the Crash Workshop for Eight Days at your campus for 80 Students is as under:

Third Year-BT-CBC | Rajkot | 80 Students | Financials for 8 Full Days' Workshop

HEAD	Guidelines	Approved Expenditure
Resource Materials	@ Rs. 10000/- per BT-CBC Centre for entire AY	10,000
Study Material	@ Rs. 400/- per student and 10 spare Study Materials per Centre per AY	0 [Already provided in previous workshop of current AY-2017-18]
Kit	@ Rs. 150/- per student and 10 spare kits per centre per AY	0 [Already provided in previous workshop of current AY-2017-18]
Honorarium for Resource Persons	@ Rs. 800/ per Hour	70,400
Travel Assistance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre (For the purpose of proposal, @Rs. 2000/full day may be sought)	16,000
Refreshments for Students & Staff	@ Rs. 165/- per student and 10 Staff/Resource Persons per day	1,18,800
Accommodation for Students (Dormitory Type)	@ Rs. 80/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day * n/2 Students * (X+2) days may be considered)	33,000
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	1,600
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 2000/- to each for entire academic year	2,600
Honorarium to Office Assist.	@ Rs. 150/- per day (Rs. 1800 for entire academic year - may be disbursed pro rata)	1,700

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No: GSBTM/SS/NRTCBC/TA/2016-17/476
Gujarat State Biotechnology Mission (GSBTM)
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 19/04/2017

Ref.:

1. Financial Proposals from Shree M. & N. Virani Science College, Rajkot for SY CBC and TY CBC Workshops dtd. 22.03.17
2. Utilization Certificate from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd. 27.03.17

Office Order

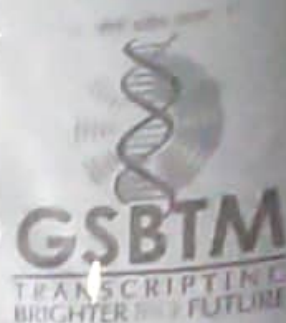
For the Academic Year 2016-17, Shree M. & N. Virani Science College, Rajkot has conducted Crash Workshop for Third Year Students under N-BT-CBC from 26th Jan., 2017 to 29th Jan., 2017. The College has utilized Rs. 2,38,931/- [Rupees Two Lacs Thirty Eight Thousand Nine Hundred Thirty One Only] as per the Guidelines for TY CBC for 4 full days' Workshop for 112 Students:

Third Year BT-CBC | Rajkot | 112 Students | Financials for 4 Full Days' Workshop

HEAD	GUIDELINES	APPROVED FINANCIALS (Rs.)
Resource Material/ Library	@ Rs. 10000 per BT-CBC per cell	9,988
Stationary	Study Material (@400) + Kit (@150) * 112 students + 10 spare kits per centre for all workshops through-out this AY	67,100
Honorarium	@Rs. 800/ per Hr. * 11 Hrs./day * 12 days/for this AY for each cell	34,400
Travel Assistance	Rs. 300 (<50 Kms. Radius<20) + @ Rs. 750 (<125 Kms. Radius<16) + @ Rs. 1500 (> 125 Kms. Radius<8) /per centre this AY	10,200
Refreshments for Students & Staff	Breakfast (@ Rs. 90) + Snacks (@ Rs. 75) * 112 Students + Staff/Resource Person x 10 per Whole day in a Workshop	80,880
Accommodation	Dormitory Type Acco (@ Rs. 80/stud./day) * n/2 Students * (x+2) days + Rector/Warden Charges (@Rs. 100/night/1 for 25	24,600
Honorarium to Coordinator & Deputy Coordinators	Rs. 4000 for entire academic year. may be disbursed pro rata	1,333
Honorarium to Office Assist.	Rs.1800 for entire academic year. may be disbursed pro rata	600
Man hours based remuneration for non-teaching activities	@Rs. 100/- per day per person & Rs. 100/- per hour for drafting of Question Papers/Invigilation/Supervision/Coordination etc. (Person per day: 1 Person for 15 students, 2 for >15)	1,600
Contingency	not exceeding Rs. 12,000/- for the entire academic year	4,070
Miscellaneous	not exceeding Rs. 12,000/- for the entire academic year	4,160
	<i>after deducting the amount</i> Total	2,38,931
	Pending amount released as per UTC (for 112 Students)	Rs. 1,76,812/-

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GSBTM/JD-HRD/CBC/659/2020-21
Date: 24/06/2020



To
Dr. Shivani Patel
Shree M. & N. Virani Science College,
Rajkot

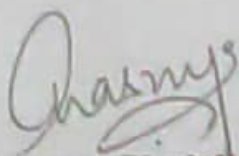
Subject: Approval for conducting Online E-Crash workshop and release of financial assistance to Shree M. & N. Virani Science College from 25th to 28th June 2020,
Ref: Email Letter for proposal of E-Crash workshop under the aegis of BT-CBC of the North Gujarat Region dated 23/06/2020 at CS-81.

Office Order

This office is in receipt of your proposal for conducting E-Crash Workshop for post graduate students under UG-N-BT-CBC from 25th to 28th July 2020 Vide Ref. This office gives approval for conducting the crash workshop for 20 hours for 4 days. The breakup of tentative grant for the workshop would be as under:

HEAD	Guidelines	Amount Admissible as per approved system	Total Amount
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	1000*No. of hrs. (20)	20,000/-
Internet charges to the Coordinator			500/-
Honorarium to Coordinator and Deputy Coordinator	@ Rs. 2000/- to each per Workshop	2*2000	3,000/-
Man-hours based remuneration for non-teaching activities (For Drafting of Question Papers/ Invigilation/Evaluation, etc.)	Not to exceed @ Rs. 300/- per day @ Rs. 100/- each for drafting of Question Papers; Invigilation or Supervision/ Checking of Papers, etc.	4*300	1,200/-
Total			24,700/-

A financial support of Rs. 24,700/- [Rupees Twenty Four Thousand and Seven Hundred only] has been approved for the same. There will be no advance to be released for the workshop, and all payments will be made after the workshop is over, against the UTC submitted. The said expenditure will be debited from budget head - 01 'Development of Biotechnology' under Human Resource Development. This order is being issued in concurrence to the approval accorded by MD, GSBTM vide his note dated 24 June, 2020 on file of even number.


Anasuya Bhadalkar
Joint Director [HRD]

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No: GSBTM/JD-HRD/NBTCBC 9/2017-18/100-102
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 24/01/2018

Ref.:

1. Approval received vide office note [NS-13-15] dtd.: 20th January, 2018

Office Order

With reference to the above, the revised Administrative and Financial Guidelines for BT-CBC are as following:

Administrative Revisions

- **Re-allotment of Colleges** - Shri M. M. Patel Institute of Sciences and Research, Gandhinagar (currently under BT-CBC Ahmedabad region) is allotted to BT-CBC Kadi.
- **Intimation for Release of Grant** - An intimation Email/letter would be sent to the Coordinators after every release of Grant (Advance or remaining amount) of the Crash Workshops.

Financial Revisions

1. **Increase in Honorarium of Coordinator and Deputy Coordinator for SY CBC Workshop:** The Honorarium of Coordinator and Deputy Coordinator for SY CBC Workshop has been increased from Rs. 500/- to Rs. 1,000/- (to each Coordinator and Deputy Coordinator).
2. **Increase in Cost of Study Material for SY CBC Workshop:** The Cost of Study Material for SY CBC Workshop is increased to Rs. 350/- from Rs. 200/- to provide proper quality study material/books to students as Study Material.
3. **Honorarium for Orientation Sessions:** The amount of honorarium to the Resource Persons for Orientation Sessions is revised from Rs. 500/- per Annual Year to Rs. 250/- to each Coordinator/Deputy Coordinator per college where Orientation Session will be conducted in an Annual Year.
4. **Financial Implications for Orientation Sessions:** For the expenditure during Orientation Sessions, the previous financial provisions under various heads are re-approved as per the following table:

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Read

Financial Proposal of Shree M. & N. Virani Science College, Rajkot for TY-BT-CBC Email Communiqué dtd.: 28th Jan., 2017
Approval vide office note: ION/CBC/RJAAdv2016-17, dtd.: 28th Jan., 2017

Office Order

For the Current Academic Year (2016-17), Shree M. & N. Virani Science College, Rajkot has initiated Crash Workshop for Third Year Students from 26th Jan., 2017 to 29th Jan., 2017. The College has proposed Rs. 2,24,237/- [Rupees Two Lacs Twenty Four Thousand Two Hundred Thirty Seven Only] as Financial Budget for 4 days Workshop for 100 students. The approved Budget & Conditions for the TY-BT-CBC-Rajkot 2016-17 are mentioned as below:

Third Year-BT-CBC | Rajkot | 100 Students | Budget for 8 Full Days' Workshop

BUDGET HEAD	Current Guidelines	Approved Budget
Resource Material/ Library	@ Rs. 10000 per BT-CBC per cell	10,000
Stationary	Study Material (@400) + Kit (@150) * 100 students + 10 spare kits per centre for all workshops through-out this AY	60,500
Guest Lecturers		
Honorarium	@Rs. 800/ per Hr. * 11 Hrs./day * 12 days/for this AY for each cell	11,200
Travel Assistance	Rs. 800 (<50 Kms. Radius20) + @ Rs. 750 (<125 Kms. Radius16) + @ Rs. 1500 (> 125 Kms. Radius8) /per centre this AY	10,000
Refreshments for Students & Staff	Breakfast (@ Rs. 90) + Snacks (@ Rs. 75) * 100 Students + Staff/Resource Persons ≤ 10 per Whole day in a Workshop	72,600
Accommodation	Dormitory Type Acco (@ Rs. 80/stud./day) * n/2 Students * (X*2) days	24,404
Honorarium to Coordinator & Deputy Coordinator	Rs. 4000 for entire academic year - may be disbursed pro rata	1,333
Honorarium to Office Assist.	Rs.1800 for entire academic year - may be disbursed pro rata	600
Man-hours based remuneration for non-teaching activities	@Rs. 100/- per day per person & Rs. 100/- per hour for drafting of Question Papers/invitation/Supervision/Coordination etc. (Persons per day - 1 Person for 40 students, 2 for >45)	1,600
Contingency	not exceeding Rs. 12,000/- for the entire academic year	4,000
Miscellaneous	not exceeding Rs. 12,000/- for the entire academic year	4,000
	Total	2,24,237
	50% Advance	1,12,119

Rules & Regulations:

- 1) Shree M. & N. Virani Science College, Rajkot has to use the given financial assistance aiming for Third Year N-BT-CBC workshop only.
- 2) Shree M. & N. Virani Science College, Rajkot has to send the proposal for advance for Financial Support for each workshop before 7 days of initiating the workshop.
- 3) Shree M. & N. Virani Science College, Rajkot has to provide the exact details like the duration of workshop [i.e. total no. of days of each workshop] and also the total number of candidates participating in the workshop when submitting the proposal for advance as well as UTC and other deliverables.
- 4) Shree M. & N. Virani Science College, Rajkot has to intimate well in advance, in case of seeking some special permissions/ requirements from this office for timely proceedings. BT-CBC-Rajkot has to submit Break Up of the expenditures (Specific head wise) as per the Financial Guidelines approved by this office. [Annexure V]

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Office Order

This office is in receipt of your proposal for conducting an E-Crash Workshop for T.Y. candidates under UG-BT-CBC from 6th February 2021 to 11th February 2021 Vide Ref. This office gives approval for conducting the crash workshop for 24 hours for 6 days. The breakup of tentative grant for the workshop would be as under:

HEAD	Guidelines	Amount Admissible as per the approved system	Total Amount
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	1000*24	24,000/-
Internet charges to the Coordinator		500	500
Honorarium to Coordinator & Deputy coordinator	@ Rs. 1500/- to each per Workshop	2*1500	3,000/-
Man-hours based remuneration for non-teaching activities (For Drafting of Question Papers/ Invigilation/Evaluation, etc.)	Not to exceed @ Rs. 300/- per day @Rs. 100/- each for the drafting of Question Papers; Invigilation or Supervision; Checking of Papers, etc.	6*300	1800/-
Total			29,300/-

A financial support of Rs. 29,300/- [Rupees Twenty Nine Thousand Three Hundred only] has been approved for the same. There will be no advance to be released for the workshop, and all payments will be made after the workshop is over, against the UTC submitted.

With warm regards,

Human Resource Development [HRD]

Gujarat State Biotechnology Mission
Dept. of Science & Technology, Govt. of Gujarat
11/9, Udyog Bhavan
Gandhinagar - 328 017
Ph. No. - 079 23252197/67(Dir.)
Fax No. - 079 23252195



Dept. of Science & Technology, Govt. of Gujarat under the aegis of

Network of Biotech Capacity Building Cells [N-37-CBCs]
Gujarat State Biotechnology Mission, Dept. of Science & Technology, Govt. of Gujarat
Financial Proposal for E- Crash Workshop –For SY Students (2019-20) (27th July to 1st August 2020)

Date: 23-07-20

To,
The Mission Director,
Gujarat State Biotechnology Mission,
Gandhinagar.

Sub - Request for Financial Assistance for the E- Crash Workshop under the aegis of BT-CBC Rajkot

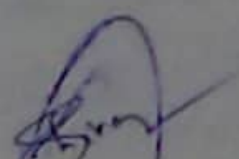
Dear Sir,

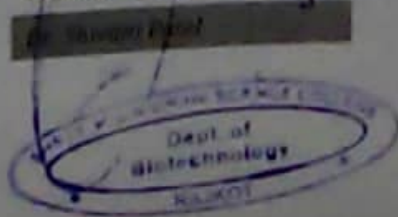
With reference to above & on the subject captioned, it is to submit that, we - at BT-CBC - Rajkot aim at conducting a E- Crash Workshop for 6 days for SY students of Gujarat along the guidelines laid for us by GSBTM

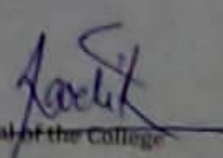
The budget details are as follows :

HEAD	Guidelines	Amount Admissible as per approved system	Total Amount
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	24*1000*No. of hrs	24,000/-
Internet charges to the Co-ordinator			500/-
Honorarium to Coordinator & Deputy Co-ordinator	@ Rs. 1500/- to each per Workshop	2*1500	3,000/-
Man-hours based remuneration for non-teaching activities (For Drafting of Question Papers/ Invigilation/Evaluation, etc.) TY	Not to exceed @ Rs. 300/- per day @Rs. 100/- each for drafting of Question Papers, Invigilation or Supervision, Checking of Papers, etc.	6*300	1,800
Total			29,300/-

With many thanks & warm regards,


Coordinator, BT-CBC - Rajkot




Principal of the College

Dr. K D Ladva
Principal
Shri. Manishwar Viroki and
Smt. Navabehn Viroki Science College
(Autonomous) Rajkot.

No: GSBTM/SS/NRTCBC/TA/2016-17/476
Gujarat State Biotechnology Mission (GSBTM)
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 19/04/2017

Ref.:

1. Financial Proposals from Shree M. & N. Virani Science College, Rajkot for SY CBC and TY CBC Workshops dtd. 22.03.17
2. Utilization Certificate from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd. 27.03.17

Office Order

For the Academic Year 2016-17, Shree M. & N. Virani Science College, Rajkot has conducted Crash Workshop for Third Year Students under N-BT-CBC from 26th Jan., 2017 to 29th Jan., 2017. The College has utilized Rs. 2,38,931/- [Rupees Two Lacs Thirty Eight Thousand Nine Hundred Thirty One Only] as per the Guidelines for TY CBC for 4 full days' Workshop for 112 Students:

Third Year BT-CBC | Rajkot | 112 Students | Financials for 4 Full Days' Workshop

HEAD	GUIDELINES	APPROVED FINANCIALS (Rs.)
Resource Material/ Library	@ Rs. 10000 per BT-CBC per cell	9,988
Stationary	Study Material (@400) + Kit (@150) * 112 students + 10 spare kits per centre for all workshops through-out this AY	67,100
Honorarium	@Rs. 800/ per Hr. * 11 Hrs./day * 12 days/for this AY for each cell	34,400
Travel Assistance	Rs. 300 (<50 Kms. Radius<20) + @ Rs. 750 (<125 Kms. Radius<16) + @ Rs. 1500 (> 125 Kms. Radius<8) /per centre this AY	10,200
Refreshments for Students & Staff	Breakfast (@ Rs. 90) + Snacks (@ Rs. 75) * 112 Students + Staff/Resource Personx < 10 per Whole day in a Workshop	80,880
Accommodation	Dormitory Type Acco (@ Rs. 80/stud./day) * n/2 Students * (x+2) days + Rector/Warden Charges (@Rs. 100/night/1 for 25	24,600
Honorarium to Coordinator & Deputy Coordinators	Rs. 4000 for entire academic year. may be disbursed pro rata	1,332
Honorarium to Office Assist.	Rs.1800 for entire academic year. may be disbursed pro rata	600
Man hours based remuneration for non-teaching activities	@Rs. 100/- per day per person & Rs. 100/- per hour for drafting of Question Papers/Invigilation/Supervision/Coordination etc. (Person per day: 1 Person for <15 students, 2 for >15)	1,600
Contingency	not exceeding Rs. 12,000/- for the entire academic year	4,070
Miscellaneous	not exceeding Rs. 12,000/- for the entire academic year	4,160
	<i>after deducting the amount</i> Total	2,38,931
	Pending amount released as per UTC (for 112 Students)	Rs. 1,76,812/-

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No: GSBTM/SS/NBTCBC/FA/2017-18/1349
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 06/10/2017

Ref.:

1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd.: 04.10.2017

Office Order

For the Academic Year 2017-18, Shree M. & N. Virani Science College, Rajkot is conducting a Crash Workshop for Third Year Students under N-BT-CBC from 9th Oct., 2017 to 12th Oct., 2017. The College has proposed Rs. 1,94,033/- [Rupees One Lac Ninety Four Thousand Thirty Three Only] as per the Guidelines for TY-CBC for 4 Full days' Workshop for 80 students:

Third Year-BT-CBC | Rajkot | 80 Students | Financials for 4 Full Days' Workshop

HEAD	Guidelines	Approved Expenditure
Resource Materials	@ Rs. 10000/- per BT-CBC Centre for entire AY	10,000
Study Material	@ Rs. 400/- per student and 10 spare Study Materials per Centre per AY	36,000
Kit	@ Rs. 150/- per student and 10 spare kits per centre per AY	13,500
Honorarium for Resource Persons	@ Rs. 800/ per Hour	35,200
Travel Assistance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre (For the purpose of proposal, @Rs. 2000/full day may be sought)	8,000
Refreshments for Students & Staff	@ Rs. 165/- per student and 10 Staff/Resource Persons per day	59,400
Accommodation for Students (Dormitory Type)	@ Rs. 80/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day * n/2 Students * (X+2) days may be considered)	18,200
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	800
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 2000/- to each for entire academic year	1,333
Honorarium to Office Assist.	@ Rs. 150/- per day (Rs. 1800 for entire academic year - may be disbursed pro rata)	600
Man-hours based remuneration for non-teaching activities (For Peons)	@ Rs. 200/- per day for 2 Peons (@Rs. 100/- per day per peon)	800

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
Block-11, 9th Floor, Udyog Bhavan, Gandhinagar-382017
Phone : 91-79-232 52197 Fax : 91-79-232-52195
E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

No: GSBTM/ID-HRD/NBTCBC/FA/2017-18/1665
 Gujarat State Biotechnology Mission (GSBTM)
 Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
 Date: 15/12/2017

Ref.:

1. Financial Proposal from Shree M. & N. Virani Science College, Rajkot for TY CBC Workshop dtd.: 13th November, 2017

Office Order

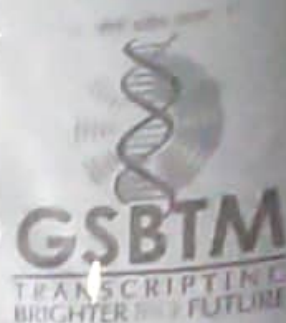
This office has received your proposal for conducting a Crash Workshop for Third Year Students under N-BT-CBC from 27th November, 2017 to 4th December, 2017, vide Ref. The breakup of grant for the Crash Workshop for Eight Days at your campus for 80 Students is as under:

Third Year-BT-CBC | Rajkot | 80 Students | Financials for 8 Full Days' Workshop

HEAD	Guidelines	Approved Expenditure
Resource Materials	@ Rs. 10000/- per BT-CBC Centre for entire AY	10,000
Study Material	@ Rs. 400/- per student and 10 spare Study Materials per Centre per AY	0 [Already provided in previous workshop of current AY-2017-18]
Kit	@ Rs. 150/- per student and 10 spare kits per centre per AY	0 [Already provided in previous workshop of current AY-2017-18]
Honorarium for Resource Persons	@ Rs. 800/ per Hour	70,400
Travel Assistance (For State Resource Persons)	@ Rs. 8/- per Km from place of work to BT-CBC Centre (For the purpose of proposal, @Rs. 2000/full day may be sought)	16,000
Refreshments for Students & Staff	@ Rs. 165/- per student and 10 Staff/Resource Persons per day	1,18,800
Accommodation for Students (Dormitory Type)	@ Rs. 80/- per day for every student given accommodation (For the purpose of proposal, Rs. 80/day * n/2 Students * (X+2) days may be considered)	33,000
Accommodation (Rector/Warden Charges)	@ Rs. 100/- per day per Rector/Warden	1,600
Honorarium to Coordinator & Deputy Coordinator	@ Rs. 2000/- to each for entire academic year	2,600
Honorarium to Office Assist.	@ Rs. 150/- per day (Rs. 1800 for entire academic year - may be disbursed pro rata)	1,700

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 E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

GSBTM/JD-HRD/CBC/659/2020-21
Date: 24/06/2020



To
Dr. Shivani Patel
Shree M. & N. Virani Science College,
Rajkot

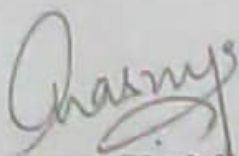
Subject: Approval for conducting Online E-Crash workshop and release of financial assistance to Shree M. & N. Virani Science College from 25th to 28th June 2020,
Ref: Email Letter for proposal of E-Crash workshop under the aegis of BT-CBC of the North Gujarat Region dated 23/06/2020 at CS-81.

Office Order

This office is in receipt of your proposal for conducting E-Crash Workshop for post graduate students under UG-N-BT-CBC from 25th to 28th July 2020 Vide Ref. This office gives approval for conducting the crash workshop for 20 hours for 4 days. The breakup of tentative grant for the workshop would be as under:

HEAD	Guidelines	Amount Admissible as per approved system	Total Amount
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	1000*No. of hrs. (20)	20,000/-
Internet charges to the Coordinator			500/-
Honorarium to Coordinator and Deputy Coordinator	@ Rs. 2000/- to each per Workshop	2*2000	3,000/-
Man-hours based remuneration for non-teaching activities (For Drafting of Question Papers/ Invigilation/Evaluation, etc.)	Not to exceed @ Rs. 300/- per day @ Rs. 100/- each for drafting of Question Papers; Invigilation or Supervision/ Checking of Papers, etc.	4*300	1,200/-
Total			24,700/-

A financial support of Rs. 24,700/- [Rupees Twenty Four Thousand and Seven Hundred only] has been approved for the same. There will be no advance to be released for the workshop, and all payments will be made after the workshop is over, against the UTC submitted. The said expenditure will be debited from budget head - 01 'Development of Biotechnology' under Human Resource Development. This order is being issued in concurrence to the approval accorded by MD, GSBTM vide his note dated 24 June, 2020 on file of even number.


Anasuya Bhadalkar
Joint Director [HRD]

GUJARAT STATE BIOTECHNOLOGY MISSION
Department of Science & Technology, Government of Gujarat
Block-11, 9th Floor, Udyog Bhavan, Gandhinagar-382017
Phone : 91-79-232-52197 Fax : 91-79-232-52195
E-mail : info-btm@gujarat.gov.in, Web site : http://btm.gujarat.gov.in

Office Order

This office is in receipt of your proposal for conducting an E-Crash Workshop for T.Y. candidates under UG-BT-CBC from 6th February 2021 to 11th February 2021 Vide Ref. This office gives approval for conducting the crash workshop for 24 hours for 6 days. The breakup of tentative grant for the workshop would be as under:

HEAD	Guidelines	Amount Admissible as per the approved system	Total Amount
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	1000*24	24,000/-
Internet charges to the Coordinator		500	500
Honorarium to Coordinator & Deputy coordinator	@ Rs. 1500/- to each per Workshop	2*1500	3,000/-
Man-hours based remuneration for non-teaching activities (For Drafting of Question Papers/ Invigilation/Evaluation, etc.)	Not to exceed @ Rs. 300/- per day @Rs. 100/- each for the drafting of Question Papers; Invigilation or Supervision; Checking of Papers, etc.	6*300	1800/-
Total			29,300/-

A financial support of Rs. 29,300/- [Rupees Twenty Nine Thousand Three Hundred only] has been approved for the same. There will be no advance to be released for the workshop, and all payments will be made after the workshop is over, against the UTC submitted.

With warm regards,

Human Resource Development [HRD]

Gujarat State Biotechnology Mission
Dept. of Science & Technology, Govt. of Gujarat
11/9, Udyog Bhavan
Gandhinagar - 328 017
Ph. No. - 079 23252197/67(Dir.)
Fax No. - 079 23252195

No: GSBTM/JD-HRD/NBTCBC 9/2017-18/100-102
Gujarat State Biotechnology Mission [GSBTM]
Block # 11, 9th Floor, Udyog Bhavan, Gandhinagar
Date: 24/01/2018

Ref.:

1. Approval received vide office note [NS-13-15] dtd.: 20th January, 2018

Office Order

With reference to the above, the revised Administrative and Financial Guidelines for BT-CBC are as following:

Administrative Revisions

- **Re-allotment of Colleges** - Shri M. M. Patel Institute of Sciences and Research, Gandhinagar (currently under BT-CBC Ahmedabad region) is allotted to BT-CBC Kadi.
- **Intimation for Release of Grant** - An intimation Email/letter would be sent to the Coordinators after every release of Grant (Advance or remaining amount) of the Crash Workshops.

Financial Revisions

1. **Increase in Honorarium of Coordinator and Deputy Coordinator for SY CBC Workshop:** The Honorarium of Coordinator and Deputy Coordinator for SY CBC Workshop has been increased from Rs. 500/- to Rs. 1,000/- (to each Coordinator and Deputy Coordinator).
2. **Increase in Cost of Study Material for SY CBC Workshop:** The Cost of Study Material for SY CBC Workshop is increased to Rs. 350/- from Rs. 200/- to provide proper quality study material/books to students as Study Material.
3. **Honorarium for Orientation Sessions:** The amount of honorarium to the Resource Persons for Orientation Sessions is revised from Rs. 500/- per Annual Year to Rs. 250/- to each Coordinator/Deputy Coordinator per college where Orientation Session will be conducted in an Annual Year.
4. **Financial Implications for Orientation Sessions:** For the expenditure during Orientation Sessions, the previous financial provisions under various heads are re-approved as per the following table:

GUJARAT STATE BIOTECHNOLOGY MISSION
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E-mail : info-btm@gujarat.gov.in, Web site : <http://btm.gujarat.gov.in>

GSBTM/Account/15-16/4072

Date: 04-08-2016

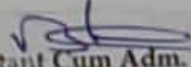
To,
Ms. Shivani Patel
Coordinator, BT-CBC Rajkot
Shree M. & N. Virani Science College,
Saurashtra University
"Yogeshwar Gurukul",
Kalawad Road,
Rajkot - 360005

**Sub: - CBC Pending Payment for TY Crash Workshop conducted by BT-
CBC Rajkot from 23rd April, 2016 to 30th April, 2016**

Dear Madam,

With reference to above referred subject, a Cheque of Rs. 3,07,311/- (Rupees Three Lacs Seven Thousand Three Hundred Eleven Only) vide Cheque # 811478, dated: 04/08/2016 drawn against State Bank of India, Gandhinagar is enclosed herewith.

Please acknowledge the receipt of the payment


Accountant Cum Adm. Officer
G.S.B.T.M.

Encl.: (1) Ch. No: "811478" dated: 04/08/2016 of an amount Rs. 3,07,311/-

GUJARAT STATE BIOTECHNOLOGY MISSION
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E-mail : mdbtm@gujarat.gov.in , Web site : <http://btm.gujarat.gov.in>

To,
Ms. Shivani Patel
Head, Department of Biotechnology,
Shree M. & N. Virani College, Rajkot

Sub: Financial Assistance to UG-BT-CBC, Rajkot for conduction of Crash Workshop
Ref: Office Note dtd: 04/04/19

Shree M. & N. Virani Science College, Rajkot had conducted a Crash Workshop from 27th Aug. to 1st Sep., 2018 for TY Students. This office has been released total amount of Rs.3,03,380/- for this activity.

This office has approved the remaining excess amount for financial support of Rs 6,337/- under the said activity.

This order is issued in concurrence to the approvals accorded by the MD, GSBTM Vide his note dated 04/04/2019 on GSBTM file of even number.



Dr. Snehal Bagatharia
JD (R&D), GSBTM



Dept. of Science & Technology, Govt. of Gujarat under the aegis of

Network of Biotech Capacity Building Cells [N-37-CBCs]
Gujarat State Biotechnology Mission, Dept. of Science & Technology, Govt. of Gujarat
Financial Proposal for E- Crash Workshop –For SY Students (2019-20) (27th July to 1st August 2020)

Date: 23-07-20

To,
The Mission Director,
Gujarat State Biotechnology Mission,
Gandhinagar.

Sub - Request for Financial Assistance for the E- Crash Workshop under the aegis of BT-CBC Rajkot

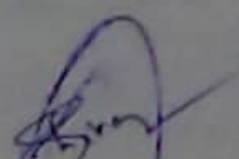
Dear Sir,

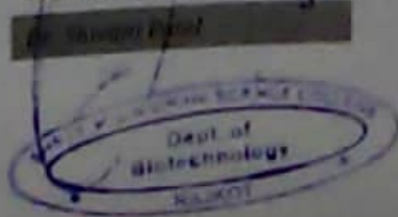
With reference to above & on the subject captioned, it is to submit that, we - at BT-CBC - Rajkot aim at conducting a E- Crash Workshop for 6 days for SY students of Gujarat along the guidelines laid for us by GSBTM

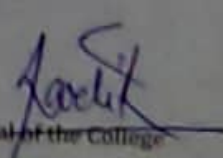
The budget details are as follows :

HEAD	Guidelines	Amount Admissible as per approved system	Total Amount
Honorarium for Resource Persons	@ Rs. 1000/- per Hour	24*1000*No. of hrs	24,000/-
Internet charges to the Co-ordinator			500/-
Honorarium to Coordinator & Deputy Co-ordinator	@ Rs. 1500/- to each per Workshop	2*1500	3,000/-
Man-hours based remuneration for non-teaching activities (For Drafting of Question Papers/ Invigilation/Evaluation, etc.) TY	Not to exceed @ Rs. 300/- per day @Rs. 100/- each for drafting of Question Papers, Invigilation or Supervision, Checking of Papers, etc.	6*300	1,800
Total			29,300/-

With many thanks & warm regards,


Coordinator, BT-CBC - Rajkot




Principal of the College

Dr. K D Ladva
Principal
Shri. Manubhai Virani and
Smt. Navabai Virani Science College
(Autonomous) Rajkot.

No. GSBTM/MD/TYCBC/IA/2016-17/ 54
Gujarat State Biotechnology Mission
[GSBTM]
Block # 11, 9th Floor, Udyog Bhavan,
Gandhinagar
Date: 27/1/2017

Read

Financial Proposal of Shree M. & N. Virani Science College, Rajkot for TY-BT-CBC Email Communiqué dtd.: 28th Jan., 2017
Approval vide office note: ION/CBC/RJAAdv2016-17, dtd.: 28th Jan., 2017

Office Order

For the Current Academic Year (2016-17), Shree M. & N. Virani Science College, Rajkot has initiated Crash Workshop for Third Year Students from 26th Jan., 2017 to 29th Jan., 2017. The College has proposed Rs. 2,24,237/- [Rupees Two Lacs Twenty Four Thousand Two Hundred Thirty Seven Only] as Financial Budget for 4 days Workshop for 100 students. The approved Budget & Conditions for the TY-BT-CBC-Rajkot 2016-17 are mentioned as below:

Third Year-BT-CBC | Rajkot | 100 Students | Budget for 8 Full Days' Workshop

BUDGET HEAD	Current Guidelines	Approved Budget
Resource Material/ Library	@ Rs. 10000 per BT-CBC per cell	10,000
Stationary	Study Material (@400) + Kit (@150) * 100 students + 10 spare kits per centre for all workshops through-out this AY	60,500
Guest Lecturers		
Honorarium	@Rs. 800/ per Hr. * 11 Hrs./day * 12 days/for this AY for each cell	35,200
Travel Assistance	Rs. 800 (<50 Kms. Radius20) + @ Rs. 750 (<125 Kms. Radius16) + @ Rs. 1500 (> 125 Kms. Radius8) /per centre this AY	10,000
Refreshments for Students & Staff	Breakfast (@ Rs. 90) + Snacks (@ Rs. 75) * 100 Students + Staff/Resource Persons ≤ 10 per Whole day in a Workshop	72,600
Accommodation	Dormitory Type Acco (@ Rs. 80/stud./day) * n/2 Students * (X*2) days	24,404
Honorarium to Coordinator & Deputy Coordinator	Rs. 4000 for entire academic year - may be disbursed pro rata	1,333
Honorarium to Office Assist.	Rs.1800 for entire academic year - may be disbursed pro rata	600
Man-hours benefit remuneration for non-teaching activities	@Rs. 100/- per day per pool & Rs. 100/- per hour for drafting of Question Papers/invitation/Supervision/Coordination etc. (Persons per day - 1 Pool for 40 students, 2 for >45)	1,600
Contingency	not exceeding Rs. 12,000/- for the entire academic year	4,000
Miscellaneous	not exceeding Rs. 12,000/- for the entire academic year	4,000
	Total	2,24,237
	50% Advance	1,12,119

Rules & Regulations:

- 1) Shree M. & N. Virani Science College, Rajkot has to use the given financial assistance aiming for Third Year N-BT-CBC workshop only.
- 2) Shree M. & N. Virani Science College, Rajkot has to send the proposal for advance for Financial Support for each workshop before 7 days of initiating the workshop.
- 3) Shree M. & N. Virani Science College, Rajkot has to provide the exact details like the duration of workshop [i.e. total no. of days of each workshop] and also the total number of candidates participating in the workshop when submitting the proposal for advance as well as UTC and other deliverables.
- 4) Shree M. & N. Virani Science College, Rajkot has to intimate well in advance, in case of seeking some special permissions/ requirements from this office for timely proceedings. BT-CBC-Rajkot has to submit Break Up of the expenditures (Specific head wise) as per the Financial Guidelines approved by this office. [Annexure V]

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