

**Shree Manibhai Virani and Smt. Navalben Virani Science College
(Autonomous), Rajkot**

Affiliated to Saurashtra University, Rajkot

IQAC - Meeting – Principal & HoDs

Date : 13.05.2020

Time : 10:30 pm

Venue: IQAC Room

Agenda:

- Review of previous meeting.
- Learning Outcome Curriculum Framework (LOCF).
- FDW on Digital Lecture Recording & Streaming
- Video Lectures.
- Academic Calendar.
- NPTEL translator.
- Alumni Video.
- MCQ bank.
- Observance International Yoga Day (IYD) & Conduction of online Yoga Quiz Competition.

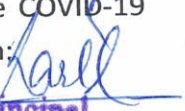
Minutes:

- Previous meeting dated 12.09.2019 was reviewed and found that all the agendas have been complied.
- To prepare a draft syllabus as per LOCF.
- Faculty Development Workshop on “Digital Lecture Recording & Streaming” is organized on 14/05/2020 from 10:00am to 01:30pm & the resource person is Dr. Stavan Patel, Head, Department of CS&IT and (Dr.) Prakash Gujarati, Assi. Prof., Department of CS&IT.
- Prepare topic wise short video lecture of 15-20 min for upcoming semesters. Prepare video lectures keeping standards of NPTEL & IGNOU.
- Dr. H.N. Donga & Dr. S.M. Patel are informed to prepare Academic Calendar and circulate among staff members.
- Department to prepare list of NPTEL translators & submit to the office of Principal.
- All Heads are informed to collect a short video of 2-3 minutes of prominent alumni and host it on institutional website.
- All Heads are informed to instruct faculty members to check MCQ Bank for verification & validation of MCQ's.
- Observance of International Yoga Day (IYD-2020) on 21st June, 2020 Jointly organized by **Gujarat State Yog Board**, Gandhinagar - Under Sports, Youth & Cultural Activities Department – Govt. of Gujarat Shri M. & N. Virani Science College and **Atmiya University, Rajkot** with following activities with strict adherence to the COVID-19 pandemic guidelines as issued by the Government & Department of Ayush:

- Virtual Yoga Run-Up activity
- Online Yoga Quiz Competition


IQAC Co-ordinator
Shri Manibhai Virani & Smt. Navalben
Virani Science College, Rajkot




Principal
Shri Manibhai Virani and
Smt. Navalben Virani Science College
(Autonomous) Rajkot.