

Shree Manibhai Virani and Smt. Navalben Virani Science College , Rajkot

An Autonomous College Affiliated with Saurashtra University

IQAC Meeting - Minutes of Meeting

Time: 02:00 PM

Date: 27/10/2018


Venue: IQAC Room

- All agendas of previous meeting dated 17/09/2018 has been review and found to be complied.
- Dr. K. D. Ladva has brief the members regarding changes in NAAC guidelines from July 2017.
- Five core values of NAAC guidelines were briefed.
 - Contribution to national development
 - Fostering student's global competency
 - Inculcating core values among students
 - Promoting use of technology
 - Quest of excellence
- Members were also briefed about seven criteria for NAAC
 - Curriculum
 - Teaching /Learning
 - Research/Innovation
 - Infrastructure development
 - Student support
 - Government leadership
 - Institutional assessment
- Members were briefed about key indicators of NAAC assessment
 - For University there are 34 indicators
 - For Autonomous college there are 34 indicators
 - For affiliated college there are 32 indicators
- Members were briefed about NAAC indices (Qualitative and Quantitative), total marking and rounds of NAAC assessment.
- There are 2 rounds of NAAC assessment
 - First round includes submission of IQA and self assessment report.
 - It will be verified and after approval second round will be initiated.
 - Second round includes visit of peer team and satisfaction survey.
- It was decided to form 4 levels of quality system and priority of levels are as below;
 1. Council
 2. Cell
 3. Committee
 4. Circle
- It was decided to form 11 verticals for Quality System and responsibilities were assigned to draft these verticals. List of verticals and respective members are as below;




Sr. No.	Vertical	Member
1	Academic	Dr. Shivani Patel
2	Evaluation and examination	Dr. Sonal Shal
3	Research, Innovation and consultancy	Dr. Neepa Pandhi & Dr. Pratik Ambasna
4	Student related activity	Dr. Shivangi Oza
5	Admission	Dr. Stavan Patel & Mr. Hiren Kavathiya
6	Outreach activity	Dr. Reena Dave and Mr. Vijay Dandwani
7	Infrastructure and technology development	Dr. Nilkanth Faldu & Mr. Parag Sahishunu
8	Knowledge and Dissemination	Dr. Mehul Savaliya
9	Budget and Finance	Dr. Jignashu Chauhan
10	Cooperation and Influence	Dr. Stavan Patel and Dr. Bharat Panelia
11	Administrative	Er. Ravi Tank

- Main vertical and sub-verticals have to be prepared considering the following criteria;
 - Activity
 - Planning
 - Beneficiary
 - Feedback
 - Approval
 - Final consent
- Members have decided to prepare above verticals and present in next meeting scheduled on Tuesday, 30/10/2018 at 13:30.


IQAC Co-ordinator,
Shri Manibhai Virani & Smt. Navalben
Virani Science College, Rajkot




Principal
Shri Manibhai Virani and
Smt. Navalben Virani Science College
(Autonomous) Rajkot.