Feedback Mechanism

- **Structured**
  - Students
    - Faculty Members
    - Courses
    - infrastructure, procedural discipline, facilities & other student related activities
    - Curriculum, Assessment & Evaluation
  - Parents
  - Academic Peers
  - Employer's
  - Alumni
- **Non Structured**
  - Statutory and non-statutory committees
  - Guest/ Resource person /Delegate
  - MoU Partners/ Collaborator's
  - Suggestion box

Feedback Committee (constituent & Role)

- Chairperson (Principal)
  Overall Coordinator
  Member Coordinator
  (from each department)
- Announcement of student Feedback Schedule and Commencement
- Collection of student Feedback reports & Forward to HOD'S
- Student Feedback Analysis by Concern HOD &
  ATR in consultation with Principal
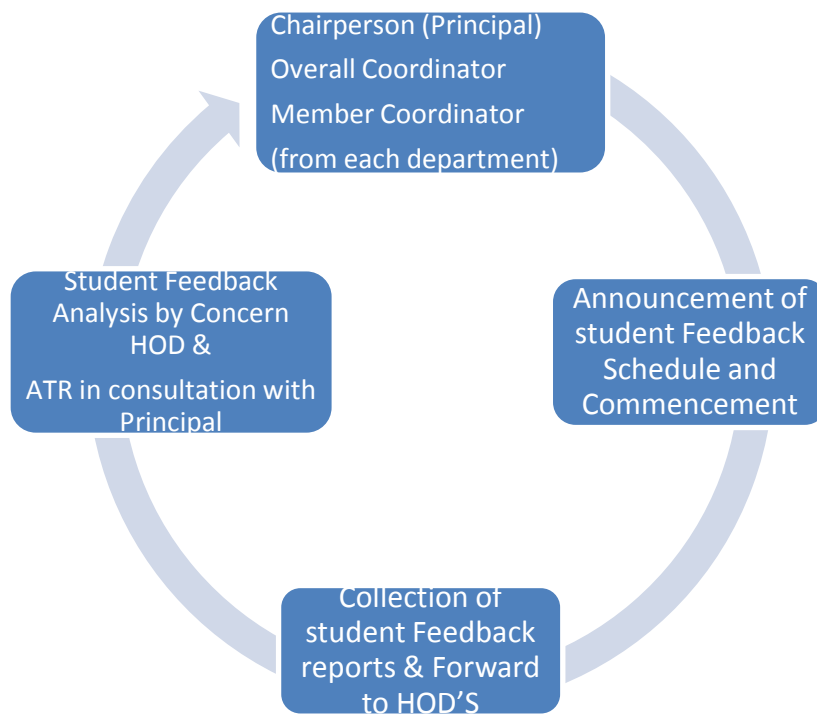
Types of Structured Feedback and its Periodicity

Sr. No	Stakeholder	Periodicity
1.	Student feedback on Course	Every Semester
2.	Student feedback on Teacher	Every Semester
3.	Student feedback on infrastructure, procedural discipline, facilities & other student related activities	Every Year
4.	Student feedback on Curriculum, Assessment & Evaluation	End of Programme (Exit year)
5.	Parents feedback on infrastructure, procedural facility, discipline & other student related activities	End of Programme (Exit year)
6.	Alumni Feedback	During Curriculum Revision
7.	Employer's Feedback	During Curriculum Revision
8.	Peers feedback	During Curriculum Revision

Process for Collection of Student Feedback

Announcement of student Feedback Schedule and Commencement

System Generate Feedback Credentials (ID and Password)

Students randomly select ID and Password through draw system

Student can give feedback anonymously through a dedicate feedback portal

Students can give their feedback from computer Lab or internet enabled personal electronic device such as mobile or laptop